



THE NATIONAL COUNCIL OF WOMEN OF QUEENSLAND INC.  
Established 1905

Patron: Her Excellency The Governor of Queensland  
Ms Penelope Wensley AC

Harris Terrace  
46 George Street  
BRISBANE QLD 4000

### RESOLUTIONS FORM

<b>Meeting Name:</b>	Annual General Meeting
<b>Date:</b>	17 September 2013
<b>Reference:</b>	Resolution 1 – 4.1 (iii), 4.1 (vi), 5.2 and 5.7
<b>Resolution:</b>	Be it resolved that in the following sections 4.1 (iii), 4.1 (vi), 5.2 and 5.7 the word 'Council' be substituted with the word 'Association'
<b>Rationale:</b>	Throughout the document "Bylaws of the National Council of Women of Queensland Inc" reference is made to either 'the Association' or 'the Council'. It is necessary for consistency that this should be the same throughout. The word 'Association' is the one used in the Constitution of this body.

**Submitted By: The NCWQ Management Committee**

**Date: 1 August 2013**



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<b>Meeting Name:</b>	Annual General Meeting
<b>Date:</b>	17 September 2013
<b>Reference:</b>	Resolution 2 – 1.3 Membership
<b>Resolution:</b>	<p>Be it resolved that Bylaw 1.3 Membership be amended by deleting the word 'Executive' and inserting the word 'Management'</p> <p>The Bylaw to read 1.3 Any woman representing Queensland in the Senate or the House of Representatives or the Legislative Assembly of Queensland may be invited by the Management Committee to become an Honorary Member of the Association during her term of office. Honorary members of this class are not entitled to vote on any business of the Association.</p>
<b>Rationale:</b>	<p>In 2009 The National Council of Women of Queensland Inc (NCWQ) changed the constitution to reflect the Model Rules prepared by the Office of Fair Trading. The name of the Executive Committee was changed to Management Committee. The NCWQ Bylaws should reflect this.</p>

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<b>Meeting Name:</b>	Annual General Meeting
<b>Date:</b>	17 September 2013
<b>Reference:</b>	Resolution 3 – 1.5 Membership
<b>Resolution:</b>	Be it resolved that Bylaw Membership 1.5 be deleted.  (1.5 Suitably qualified members may be invited to become Advisers to the NCWQ)
<b>Rationale:</b>	It is considered that members need not be invited to become an Adviser but may volunteer. It is considered that an amended statement should become a Standing Rule.

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<b>Meeting Name:</b>	Annual General Meeting
<b>Date:</b>	17 September 2013
<b>Reference:</b>	Resolution 4 – 2.1 Management Committee
<b>Resolution:</b>	Be it resolved that Bylaw Management Committee 2.1 be amended from 'two Vice-Presidents' to ' <i>up to</i> two Vice-Presidents'
<b>Rationale:</b>	With the changing of times and availability of persons to give their time to being a member of the management committee, there may be a situation where only one person is prepared to take on the role of Vice-President.

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<b>Meeting Name:</b>	Annual General Meeting
<b>Date:</b>	17 September 2013
<b>Reference:</b>	Resolution 5 – 2.1 Management Committee
<b>Resolution:</b>	Be it resolved that Bylaw Management Committee 2.1 be amended by deleting 'shall consist of a Newsletter Editor and Membership Secretary'
<b>Rationale:</b>	<p>It is considered that the role of both Newsletter Editor and Membership Secretary can be filled efficiently from outside the Management Committee. These roles are roles that could be filled by members not able to attend Management Committee meetings, but who have expertise required for these roles.</p> <p>The Position Description for the Newsletter Editor states 'The NCWQ Newsletter will be submitted for approval to the President and one other of the management committee before printing.'</p> <p>Changes to the Member's Register, actioned by the Membership Secretary, are often instigated by information received by the President or Secretary and are passed on to the Membership Secretary electronically.</p>

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<b>Meeting Name:</b>	Annual General Meeting
<b>Date:</b>	17 September 2013
<b>Reference:</b>	Resolution 6 - 3.1 Subcommittees
<b>Resolution:</b>	<p>Be it resolved that the words '<i>Such sub-committee shall report back to the Management Committee either at a scheduled meeting or electronically</i>' be added.</p> <p>The amended Bylaw Subcommittee 3.1 to read: <b>3.0 Subcommittees</b> 3.1 The Management Committee may delegate any of its powers to a sub-committee consisting of such members of the Association as the Committee thinks fit. Any sub-committee so formed must, in the exercise of the powers so delegated, conform to any regulations that may be imposed on it by the Management Committee. Such sub-committee would report back to the Committee either at a scheduled meeting or electronically.</p>
<b>Rationale:</b>	This is to clarify how such Sub Committees should report back to the Management Committee

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<b>Meeting Name:</b>	Annual General Meeting
<b>Date:</b>	17 September 2013
<b>Reference:</b>	Resolution 7 – 4.2 Duties of Officers
<b>Resolution:</b>	Be it resolved that Bylaw 4.2 Duties of Officers The Vice-Presidents be deleted.
<b>Rationale:</b>	The Constitution of the National Council of Women of Queensland Inc (NCWQ) does not identify this role.  <i>(This to become a Standing Rule.)</i>

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<b>Meeting Name:</b>	Annual General Meeting
<b>Date:</b>	17 September 2013
<b>Reference:</b>	Resolution 8 – 4.6 Duties of Officers
<b>Resolution:</b>	Be it resolved that the position description for the position of Membership Secretary be deleted from the Bylaws
<b>Rationale:</b>	<p>This position is not included in the NCWQ Constitution as an Office Bearers' position and the Bylaws need to be in accordance with the Constitution. If Resolution No 5 is passed this position will no longer be included in the Management Committee.</p> <p>Clarification: If Resolution 5 is passed this position will no longer be included in the Management Committee, although its holder may be a member of the Management Committee in her own right. <i>(The position description will be included in the Standing Rules.)</i></p>

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<b>Meeting Name:</b>	Annual General Meeting
<b>Date:</b>	17 September 2013
<b>Reference:</b>	Resolution 9 – 4.7 Duties of Officers The State Advisers Co-ordinator
<b>Resolution:</b>	Be it resolved that the position description for the position of State Advisers Co-ordinator be deleted from the Bylaws
<b>Rationale:</b>	This position is not included in the NCWQ Constitution as an Office Bearers' position and the Bylaws need to be in accordance with the Constitution  <i>(The position description will be included in the Standing Rules)</i>

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<b>Meeting Name:</b>	Annual General Meeting
<b>Date:</b>	17 September 2013
<b>Reference:</b>	Resolution 10 – 5.3 Financial
<b>Resolution:</b>	<p>Be it resolved that the amount of the President's Honorarium be deleted and the following wording be inserted 'amount to be determined at the first Management Committee meeting following her election'</p> <p>The Bylaw to now read</p> <p>5.3 The President shall receive an honorarium, with the amount to be determined at the first Management Committee meeting following her election. The amount to be reviewed by the Management Committee annually.</p>
<b>Rationale:</b>	<p>It is good practice not to have monetary amounts in Bylaws as they are always difficult to alter – the amount of the Honorarium would be included as a Standing Rule.</p>

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